



Guru Gobind Singh Indraprastha University
“A State University established by the Govt. Of NCT Delhi”
Sector 16-C, Dwarka, New Delhi – 110078



F.No.: GGSIPU/CCGPC/2023/PN/ 852

11th January 2024

Sub. Internship opportunity for final year students of the BA-LLB and BBA-LLB students of USLLS, GGSIP University in the company “Empliance India”.

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Internship opportunity for final year students of the BA-LLB and BBA-LLB students of USLLS, GGSIP University in the company “Empliance India” for your reference and circulation to students to apply on given link by **13th January 2024**:

Registration Link - <https://forms.gle/rtDdS2Vrq8AYAfDj8>

Company Name – Empliance India

Internship Position: Legal Intern

Eligibility: final year students of the BA-LLB and BBA-LLB students of USLLS, GGSIP

Duration: 6 months

Stipend: INR 8000 pm.

Location: Mumbai/Delhi

Internship Overview:

The internship program is designed to provide aspiring law students with hands-on experience in the field of Due Diligence, focusing on Enterprise Risk, Governance, and Compliance. Interns will have the opportunity to work closely with our seasoned professionals, gaining invaluable insights into the practical aspects of the legal industry.

Key Responsibilities:

1. Conducting compliance and statutory audit through primary and secondary research and data gathering
2. Analyzing compliance forensic risk and ordinances for clients' business partners
3. Evaluating business background by conducting background compliance due diligence
4. Working on client mandates and ensuring timely delivery and maintaining the delivery timeline
5. Ensuring that all documents meet the required standards & conducting quality control reviews
6. Preparing due diligence and audit reports meeting entity standards
7. Coordinating with other team members to enhance process flow and quick assessment delivery
8. Performing compliance research, risk analysis, and threat environment reporting, as directed
9. Overseeing of governance, risk, and compliance calendars before delivery
10. Performing other assigned tasks throughout the tenure and timeliness
11. Creating content for marketing and business activities (social media marketing)

Applicants are required to upload the cover letter and resume on registration link.

LAST DATE FOR REGISTRATION IS 13th January 2024.

(Dr. Nisha Singh)
Training and Placement Officer,
CCGPC, GGSIPU